

COMMITTEE OF THE WHOLE

MAY 15, 2023

6:00 PM

1. Presentation by Central Montana Shelter Solutions

**NOTICE FOR, AND AGENDA FOR, A REGULAR MEETING OF THE CITY COMMISSION,
CITY OF LEWISTOWN, MAY 15, 2023 AT 7:00 P.M. AT THE CENTRAL MONTANA
COMMUNITY CENTER LOCATED AT 307 W WATSON**

To participate virtually the options are as follows:

To join by zoom: <https://zoom.us/j/8486275925?pwd=dTVGbndDK253ZUJLMjRuZXU5OVpMdz09>

Meeting ID: 848 627 5925 Passcode: 59457

To participate by phone: dial (253) 215-8782 Meeting ID: 848 627 5925 Passcode: 59457

**CALL TO ORDER
PLEDGE OF ALLEGIANCE
ROLL CALL
APPROVAL OF MINUTES – May 1, 2023
COURTESIES
PROCLAMATIONS
BOARD AND COMMISSION REPORTS
CITY MANAGER REPORT
PUBLIC COMMENT – non agenda items**

CONSENT AGENDA

Acknowledgment of the claims that have been paid from May 1, 2023 to May 11, 2023 for a total of \$166,051.90

***REGULAR AGENDA – Resolutions, Ordinances & Other Action Items:**

1. Annual report from the Fergus County Council on Aging – City Manager Holly Phelps
2. Discussion and action on appointing Faith See to serve a three-year term and Dana Goodan to serve a two-year term on the City of Lewistown Police Commission (**Action: approve, disapprove or amend Police Commission appointment**) City Manager Holly Phelps
3. Discussion and action on authorizing the City Manager to enter into a Contract Inspection Services agreement between inspection services xi, llc and the City of Lewistown, Montana (**Action: approve, disapprove or amend authorizing the City Manager to enter into a Contract Inspection Services agreement**) City Manager Holly Phelps
4. Discussion and action on approving an overhead electric powerline easements to Northwestern Energy and authorizing the City Manager to sign the easement (**Action: approve, disapprove or amend approving an overhead electric powerline easement to Northwestern Energy and authorize the City Manager to sign**) City Manager Holly Phelps
4. Discussion and action on approving moving forward with the Department of Commerce to complete a growth policy update/comprehensive plan and authorizing the City Manager to sign an agreement if necessary (**Action: approve, disapprove or amend moving forward with the Department of Commerce and authorizing the City Manager to sign an agreement if necessary**) City Manager Holly Phelps

5. Discussion and action on approving Resolution No. 4122, a resolution of the City of Lewistown City Commission to notify Fergus County election administrator of the City's desire to conduct the 2023 City general election by mail ballot (**Action: approve, disapprove or amend Resolution No. 4122**) City Manager Holly Phelps

6. Discussion and action on approving a business license for Colstrip Electric, Inc. DBA CEI Electrical contractors (**Action: approve, disapprove or amend approving a business license for Colstrip Electric, Inc.**) City Manager Holly Phelps

CITIZENS' REQUESTS

COMMISSIONER'S MINUTE

ADJOURNMENT

* All citizens are invited to make comment on any agenda item prior to action being taken by the Commission



Fergus County Council On Aging
Report for year 2022/2023
Given to Lewistown City Commission May 15, 2023

The Central Montana Community Center is in very good physical condition. The FCCOA has had several updates to the building in the past months. At this point in time all plumbing fixtures have been updated or repaired to top working condition. All faucets have now been replaced. The bottle filler in the lobby is used extensively by the community for its filtered water. The drainage runs for the kitchen that use the grease pit have been reworked to function properly. The Freezer condensers have been repaired and are on a maintenance schedule. The building has a new phone system. A new kitchen manager and a change in cleaning services has put the building in the cleanest shape that it's been in for years. We continue to monitor the roof twice a year spring and fall and add to our roofing fund each year. The community service people that the court system sends to us are utilized for outside cleanup such as weed spraying and vegetation maintenance. A team effort between FCCOA and the City last year enabled us to have the building painted for the first time in years. We just received an ARPA grant for new chairs in the dining/meeting room.

The services that FCCOA provides have expanded this year in some areas and decreased in others. The only decrease has been the boxed commodity program which was the 87 boxes that use to arrive at our front door once a month. Due to what we call the Covid unwind the service was abandoned for lack of funds. Our Foot Clinic has expanded greatly due to the community loss of the Podiatry office of Dr. Church. We have had more recreational events for the city's seniors. Bunco,

coloring groups, afternoon videos, expanded bingo hours, bridge clubs and senior exercise classes have increased the numbers of seniors who find recreational time in the building.

Our in-house congregate meals and home delivered meal program continues to grow. Our AREA II contractor shows us just short of 50,000 meals in the last year. FCCOA runs two meal vans Monday through Friday to deliver to the homebound. The dining room numbers have been growing again as the anxiety of Covid has decreased. The kitchen remodel that we finished two years ago has been working well and made it easier to recruit kitchen help when needed. We have a new volunteer baker program that we added last fall that brings in community members to bake on a particular day of the week which has added a strong community dynamic to the kitchen.

The transportation component of the FCCOA known as Central Montana Shuttle has seen growth again we believe because of less Covid anxiety. During the past year we were able to provide 22,774 rides to the people of Central Montana. We have been able to work out of our new transport facility since last November of 2022. The new facility was a grant provided between the FTA and the MDT. We are proud of the facility, and it has been an amazing help in providing warm bus rides in the winter. Our buses on the out-of-town routes (Billings and Great Falls) took about 50 miles at zero degree weather to warm up to a bearable temperature before the inside storage, now they come out at 60 degrees and give a comfortable ride.

Our homemaker component has provided 1735 cleanings to senior homes and apartments in the last year. The I&A department which deals with Medicare and Medicaid was constantly busy this year as was our person who deals with senior scams. The I&A department was also in charge of the free tax help provided by a state of Montana grantee.

**Contract Inspection Services
Between
inspection services xi, llc and City of Lewistown, Montana**

THIS AGREEMENT, entered into this ____th day of May, 2023, by and between City of Lewistown and inspection services xi, llc.

WITNESSETH:

WHEREAS, City of Lewistown ("City") desires to engage inspection services xi, llc ("Contractor") to render certain technical or professional services, hereafter described in connection with an undertaking to be financed from fees collected for the examination of plans and building permits for the construction, alteration, movement, enlargement, replacement and repairs of residential structures including but not limited to single family dwellings, residential garages, sidewalks, decks or any appurtenances connected or attached to such buildings or structures; The construction, alteration, movement, enlargement, replacement and repairs of non-residential structures including but not limited to commercial buildings, dwelling units which contain more than two dwellings in a single building, buildings for transient guests; or any appurtenances connected or attached to such buildings or structures.

WHEREAS, contractor desires to provide such temporary technical and professional services to City of Lewistown as an independent contractor.

NOW THEREFORE, the parties hereto mutually agree as follows:

EMPLOYMENT: City of Lewistown hereby agrees to engage inspection services xi, llc, as contractor who hereby agrees to perform the services hereinafter set forth in connection with this contract.

INDEPENDENT CONTRACTOR: Contractors relationship with the City of Lewistown is of an independent contractor, not the City's employee, for all purposes, including and not limited to, the application of Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, Social Security Act, Federal Unemployment Act, provisions of the Internal Revenue Service, State of Montana revenue and taxation law, State of Montana Worker's Compensation Law, State of Montana Unemployment Insurance Law, and City of Lewistown employee benefits such as retirement, vacation leave, sick leave, or compensatory time. Nothing in this agreement shall be to create an agency partnership, joint venture or employee relationship between the parties or allow City of Lewistown to exercise control or direction over the manner or method by which the contractor provides professional services. Contractor certifies contractor is engaged in an independently established profession providing plan examination and building inspection services.

AREA COVERED: Contractor shall perform all necessary services provided under this contract in connection with City of Lewistown jurisdictional area.

SCOPE OF SERVICES: Contractor shall perform all contract duties and services under this agreement as an independent contractor. Subject to the terms and conditions set forth herein, contractor shall perform all contract duties and professional services as specified herein. However, in providing plans examination and building inspections under this contract, contractor shall be free from control or direction of the City of Lewistown, its officers and employees regarding the details of the work performed by contractor. Contractor shall do, perform and carry out in a satisfactory, prompt, professional and proper manner, as determined by City of Lewistown the following functions and services:

1. Observe all applicable laws, rules regulations, and policies;
2. Conduct and document formal plans examination and building inspections;
3. Assist City of Lewistown and provide recommendations as needed;
4. Perform such other related work as required.

PERSONNEL: All services required hereunder will be performed by contractor or under contractor's direct supervision.

TIME OF PERFORMANCE: Services of contractor are to commence upon execution of this contract, shall be undertaken and completed in such a sequence as to assure expeditious performance.

COMPENSATION: City of Lewistown agrees compensation shall be \$85/hour for plans examination/building inspection service as per attached fee schedule.

Further, as an independent contractor, the city shall not withhold, on the behalf of contractor, any sum for income tax, unemployment insurance, social security, workers' compensation or any other withholding pursuant to law or required by any governing body. All such withholdings shall be the sole responsibility of the contractor. Contractor shall hold harmless, indemnify and defend the city against any claim arising out of failure to withhold any amounts from contractor's compensation.

METHOD OF PAYMENT: City of Lewistown shall issue payment on invoice for plans examination/building inspection fees to contractor within 30 days of receipt of billing statement.

TERMINATION OF CONTRACT: City of Lewistown or contractor may terminate this contract, for reason or no reason, cause or no cause, at will. Contractor retains the right to complete all or any projects for which services have commenced prior to and including the termination date and time of this contract.

CHANGES: City of Lewistown may from time to time, require changes in the Scope of Services to be performed hereunder or the contractor may from time to time, request changes in the Scope of Services to be performed hereunder. Such changes, which are mutually agreed upon by and between the contractor and City of Lewistown shall be incorporated in written amendments to this contract.

ABSENCES, INABILITY TO PERFORM AND TERMINATION: This agreement may be terminated on the occurrence of any of the following events:

1. If the contractor or the city fails to fully abide by the terms of this agreement, provided, the non-breaching party shall first give the breaching party notice in writing of the breach(es) or default(s) claimed, and provided further the breaching party shall have thirty (30) days from delivery of the notice to cure and correct the breach(es) or default(s) claimed. Any notice given shall be delivered to the city at the offices of the City of Lewistown, Montana, and to the contractor at the address above set forth or such other address as contractor shall furnish to the City Manager of the City of Lewistown in writing. The notice shall be effective on mailing as evidenced by the post office cancellation.
2. Immediately, if contractor fails to maintain and uphold the standards and ethics of his profession, as determined by the city.
3. Immediately on death or disability of contractor. For the purpose of this agreement, disability shall be defined as the inability or unwillingness of contractor to practice his profession as to perform his obligations under this contract by reason of physical, mental or emotional sickness, injury or impairment for a period of thirty (30) consecutive days or a period of forty-five (45) days in aggregate during the term of this agreement.
4. Either party shall have the right and privilege to terminate this contract at any time by submitting written notice of intent to terminate this contract at least thirty (30) days prior to the designated termination date. This notification need not include the reason for termination.

RECORDS: Contractor shall keep and maintain records and documents applicable to the performance of duties under this contract along with any other documents until completion of the scope of work as permitted is complete. Aforementioned records and documents shall be remanded to the city upon completion of the scope of work as permitted is complete. All said documents and records shall be, and remain, the property of City of Lewistown and shall be available, unless specifically prohibited by Montana rule or code, for inspection and utilization, as necessary, by authorized officers and departments of the city.

PRIOR AGREEMENTS & AMENDMENT: This agreement supersedes all prior agreements and understandings between the parties hereto relating to the subject matter hereof and there are no agreements or representations between the parties relating to the subject matter hereof other than those expressly contained herein. No letter or other communication passing between the parties to this Agreement, concerning any matter during this contract period, shall be deemed a part of this Agreement unless distinctly stated as such by letter or communication it is to constitute part of the Agreement and such letter or communication is attached as an Appendix to this Agreement and is signed by all authorized representatives of the parties to this Agreement.

ASSIGNMENT PROHIBITED: Neither this Agreement nor any interest or claim hereunder shall be assigned or transferred by either party.

SEVERABILITY: It is understood and agreed by the parties hereto if any term or provision of this contract is by the courts held to be illegal or in conflict with Montana Law, the validity of the remaining terms and provisions will not be affected and the rights and obligations of the parties will be construed and enforced as if this contract did not contain the particular term or provision held to be invalid.

RETIREMENT COVERAGE (PERS): City of Lewistown specifies the contractor shall not be covered and does not possess an employer-employee agreement for the purpose of retirement coverage under the Public Employees Retirement System.

LEGAL SERVICES: City of Lewistown Attorney shall provide legal assistance, as needed, in conjunction with the duties of the contractor and as per the current adopted *International Building Code, Chapter 1, ADMINISTRATION*, in its entirety as if written out in full in this contract.

DEFINITION: For the purposes of application and interpretations of the regulations of the current edition of the *International Building Code*, the term or phrase building official shall mean contractor

IN WITNESS OF City of Lewistown and inspection services xi, llc have executed this agreement as of the date first above written.

Inspection services xi, llc by
Kyle Harlan

City Manager, City of Lewistown

After Recording, Return To:
NorthWestern Energy
Lands & Permitting Department
11 East Park Street
Butte, MT 59701-1711

OVERHEAD ELECTRIC POWERLINE EASEMENT

City of Lewistown, a Montana municipal corporation, whose address is 305 W Watson St, Lewistown, MT 59457-2961, "Grantor", in consideration of \$1.00 and other good and valuable consideration, in hand paid, the receipt of which is acknowledged, does grant and convey to **NORTHWESTERN CORPORATION D/B/A NORTHWESTERN ENERGY**, a Delaware corporation, 11 East Park Street, Butte, MT 59701-1711, "Grantee", and to its successors, assigns and apportionees, a utility easement up to twenty feet (20') feet in width, with an additional ten feet (10') of temporary width during times of construction, upon which to construct, operate, maintain, replace, upgrade, and remove an electric powerline(s) and necessary appurtenances, including any that may extend beyond the easement width, over, under, along and across that certain real property located in Fergus County, Montana, and particularly described as follows:

Township 15 North, Range 18 East, M.P.M., Fergus County, MT

Section 16. Abandoned Railroad in IN N2 SEC 16 & SW4 LESS LEASE SITE OF SEC 9 AS DESCRIBED IN QC 89669

As described on Exhibit "A", attached hereto and made a part hereof.

TOGETHER with reasonable right of access to and from the easement area over lands of the Grantor using existing roads and trails where practicable; the right to use and keep the easement area free and clear of any and all obstructions or structures, except fences; and the right to clear and remove all timber, brush, or vegetation outside of the easement area that may, in the Grantee's sole opinion, endanger the powerline, communications system or necessary appurtenances.

GRANTOR covenants with the Grantee that the Grantor is lawfully seized and possessed of the real estate above-described, and that the Grantor has a good and lawful right to convey it, or any part thereof.

DATED this _____ day of _____, 20____.

GRANTOR:

City of Lewistown, a Montana municipal corporation.

By: _____
Signature Print

Its: _____
Title

Acknowledgement appears on following page

STATE OF _____)
COUNTY OF _____) ss.

This instrument was acknowledged before me on _____, 20____,
by _____ the _____ of City of Lewistown, a Montana
municipal corporation.

(NOTARY SEAL)

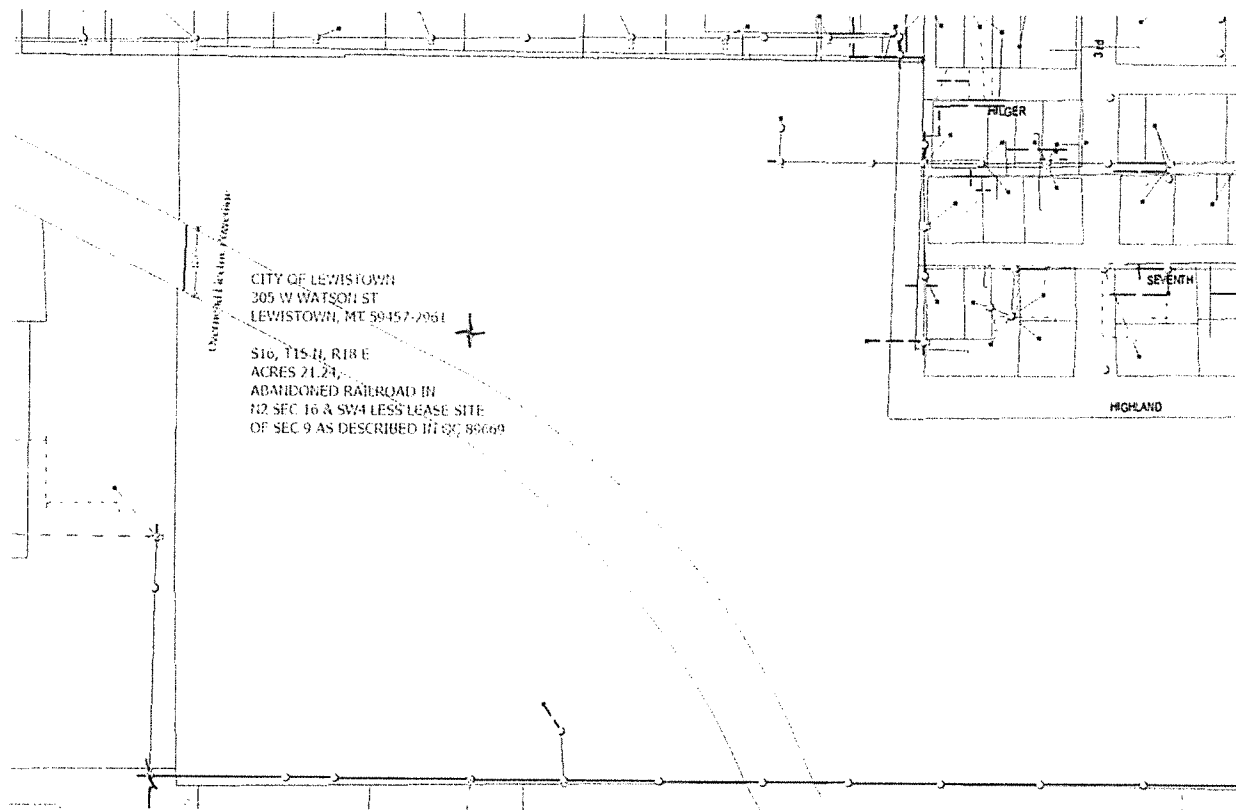
Notary Signature: _____
Notary Print Name: _____
Notary Public for the State of _____
Residing at _____
My Commission Expires _____, 20____

Project: 340175928 LEW SI Hospital Auto Tie
Agent: Ryan Lower
SAP No.: 24152533-1120
Qrm# _____

Exhibit "A"

The following is made a part of that certain Overhead Electric Powerline Easement dated _____ by and between City of Lewistown, a Montana municipal corporation, of 305 W Watson St, Lewistown, MT 59457-2961, hereinafter known as "Grantor" and Northwestern Corporation D/B/A NorthWestern Energy, hereinafter known as "Grantee".

All distances, areas and measurements shown below are approximate and not to scale.



TOWNSHIP 15 N, RANGE 18 EAST, M.P.M., Fergus County, MT

Parcel 1 legal description is as follows: S16, T15 N, R18 E, ACRES 21.24, ABANDONED RAILROAD IN N2 SEC 16 & SW4 LESS LEASE SITE OF SEC 9 AS DESCRIBED IN QC 89669

AFTER RECORDING, RETURN TO:
NORTHWESTERN ENERGY
LAND & PERMITTING DEPARTMENT
11 E Park St
Butte, MT 59701-1711

EASEMENT – CORPORATE OVERHEAD ELECTRIC POWERLINE

Lewistown City Cemetery

a Montana Municipal corporation, whose address is 305 W Watson St

Lewistown, MT 59457-2961

"Grantor", in consideration of \$1.00 and other good and valuable consideration, in hand paid, the receipt of which is acknowledged, does grant and convey to **NORTHWESTERN CORPORATION D/B/A NORTHWESTERN ENERGY**, a Delaware corporation, 11 E Park St, Butte, MT 59701-1711, "Grantee", and to its successors, assigns and apportionees, an easement 20 feet in width, upon which to construct, operate, maintain, replace, upgrade, and remove an overhead electric powerline, communications systems, and necessary appurtenances, including any guy wires that may extend beyond the easement width, over, under, along and across that certain real property located in Fergus County, Montana, and particularly described as follows:

TOWNSHIP 15 N, RANGE 18E, P.M.M.

SECTION(S): 16, City Cemetery. Easement begins at the NW corner of the described parcel & continues appx. 300' S more or less to end at the west most southern corner. As further described in Exhibit "A" attached hereto and part hereof. The overhead powerline being the centerline of said easement.

TOGETHER with reasonable right of access to and from the easement area over lands of the Grantor using existing roads and trails where practicable; the right to use and keep the easement area free and clear of any and all obstructions or structures, except fences; and the right to clear and remove all timber, brush, or vegetation outside of the easement area that may, in the Grantee's sole opinion, endanger the powerline, communications system, necessary appurtenances or guy wires.

GRANTOR covenants with the Grantee that the Grantor is lawfully seized and possessed of the real estate above-described, and that the Grantor has a good and lawful right to convey it, or any part thereof.

DATED this _____ day of _____, 20 23.

Lewistown City Cemetery

(Name of Corporation)

By: _____
(Signature of Authorized Agent)

Its: _____
(Title of Authorized Agent)

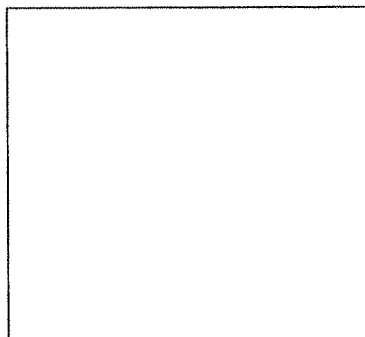
STATE OF _____)
)ss.
COUNTY OF _____)

This instrument was acknowledged before me on _____, 20 23,

by _____ known to me to be the _____
(Name of Authorized Agent) (Title of Authorized Agent)

for Lewistown City Cemetery
(Name of Corporation)

NOTARY SEAL WITHIN THE BOX



Signature: _____

Print Name: _____

Notary Public for the State of: _____

Residing at: _____

My Commission Expires: _____, 20 _____

Project: 340175928 LEW SI 23BASEOHSS Hospital Auto Transfer

Agent: Ryan Lower

SAP No.: 24153246-1120

QRM No.: _____

Exhibit "A"

Attached to and part of overhead electric powerline easement between Lewistown City Cemetery, a Montana Municipal Corporation, as "Grantor", and Northwestern Corporation D/B/A/ Northwestern Energy, "Grantee", Dated _____, describing a parcel or strip of land in

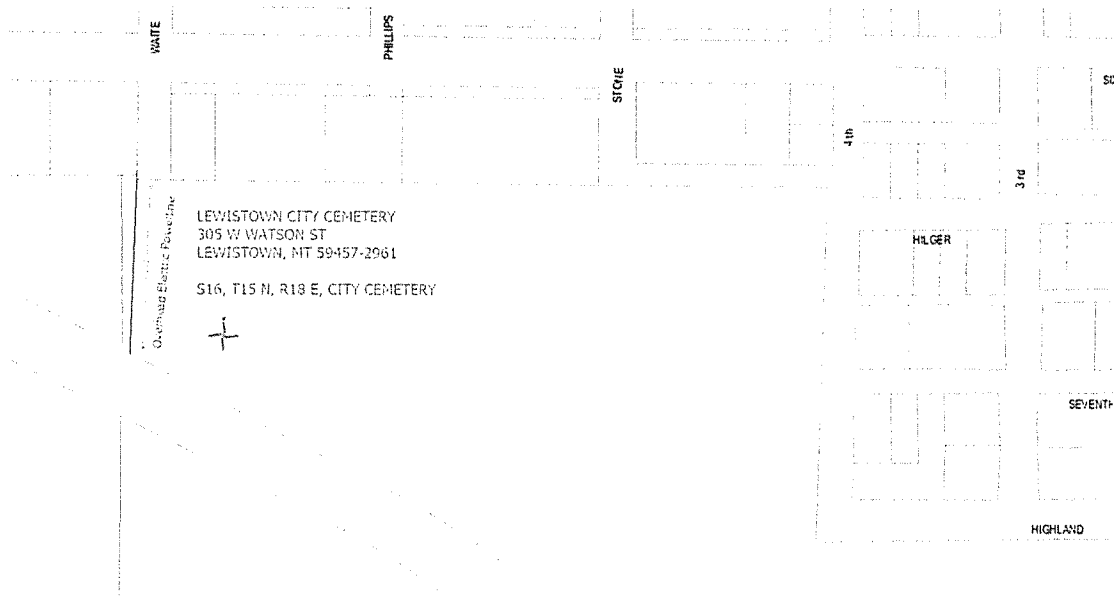
TOWNSHIP 15 NORTH, RANGE 18 EAST, M.P.M., Fergus County, MT

Section 16, City Cemetery.

Easement begins at the northwest corner of the described parcel. Easement continues approximately 300 feet south more or less to end at the western most southern corner.

The overhead power line being the centerline of said easement.

All distances, areas and measurements shown below are approximate and not to scale



RESOLUTION NO. 4122

A RESOLUTION NOTIFYING THE FERGUS COUNTY ELECTION ADMINSTRATOR OF THE CITY OF LEWISTOWN COMMISSIONERS DESIRE TO CONDUCT THE 2023 GENERAL ELECTION BY MAIL BALLOT IN ACCORDANCE WITH SECTION 13-19-202, MCA.

WHEREAS, voter turnout in the City of Lewistown municipals elections has historically been low and mail ballot elections statistically increase voter turnout in elections; and

WHEREAS, Montana law provides a method for conducting mail ballot elections for local elections; and

WHEREAS, Pursuant to Section 13-19-104, MCA, such elections can be conducted by a mail ballot election; and the Fergus County Election Administrator has determined that a mail ballot election conducted in accordance with the provisions for Title 13, Chapter 19 -202, MCA, the City of Lewistown may notify the County Election Administrator of its intent to conduct a mail ballot election; and

WHEREAS, the Election Administrator shall prepare a written plan, including a timetable, for the conduct of the elections and shall submit it to the Secretary of State at least 60 days prior to the date set for the election in accordance with 13-19-202 MCA; and

WHEREAS, an official ballot will be mailed to every qualified elector of the City of Lewistown with the goal of increasing voter participation in the municipal elections for 2021; and

WHEREAS, the Election Administrator will have a drop off site at the Fergus County Courthouse for electors who do not wish to mail their ballot; and

WHEREAS, the Election Administrator will have ADA accessible marking devices for the disabled to mark their ballot in privacy at the drop off polling sites; and

WHEREAS, for any election conducted by mail, ballots must be mailed no sooner than the 25th and not later than the 15th day before Election Day and all ballots must be mailed the same day in accordance with 13-19-207, MCA; and

WHEREAS, the City of Lewistown desires to reduce barriers for qualified electors in the election process to as few barriers as possible.

NOW, THEREFORE, BE IT RESOLVED that the City Commission of the City of Lewistown hereby notifies the Fergus County Election Administrator of the City's desire to conduct the 2023 city's general election by mail in accordance with Sect. 13-19-202, MCA.

BE IT FURTHER RESOLVED the City Commission of the City of Lewistown hereby notifies the Fergus County Election Administrator that ballots should be mailed 25 days before the election.

BE IT FURTHER RESOLVED except as provided in Sect. 13-19-204, MCA, the decision to conduct an election under the provision of Sect. 13-19-202, MCA, is within the sole discretion of the Election Administrator.

BE IT FURTHER RESOLVED within five (5) days of receiving this request, the Election Administrator shall respond to the City of Lewistown Clerk in writing, state that this request is either granted or denied for reasons specified. If granted, the Election Administrator shall prepare a plan as provided, in Sect. 13-19-205, MCA.

PASSED AND APPROVED THE 15th day of May 2023.

Loraine Day, Commission Vice Chairman

ATTEST:

Nikki Brummond, City Clerk

City of Lewistown
305 W. Watson
Lewistown, MT 59457
535-1760

(New)
7015E

Business License Application

Business Name Colstrip Electric, Inc. DBA CEI Electrical Contractors

Street Address 6131 Homestead Blvd Phone (406) 748-4048

City Colstrip State MT Zip Code 59323

Brief Description/Nature of Business Electrical Contractor

Is This a Recognized Non-Profit Organization? Yes ☐ No ☒ # of Employees 100

Owners Name and Address Brent Burton 6131 Homestead Blvd

City Colstrip State MT Zip Code 59323 Phone # (406) 748-4048

Planning & Building Dept:

Legal Description: Lot ☐ Blk ☐ Subdivision ☐ Lot Sz (sq ft) ☐

Estimated Square Footage ☐ Occupant Load ☐ Zoning District ☐

Is The Building Currently Under Construction or Remodeling? Yes ☒ No ☐

Remodeling or New Construction Within The Last 12 Months? Yes ☐ No ☐

Is Building in The City Limits? Yes ☐ No ☒

Fire Dept:

Primary Emergency Contact Name & # Russ McNeel (406) 690-1264

Secondary Emergency Contact Name & # Jason Krum (406) 740-4411

Are There Any Special Hazards Associated With Your Business That We Should Be Aware Of? Yes ☐ No ☒ If So, What Are They? ☐

Do You Have Any Hazardous Materials On The Premises? Yes ☐ No ☒ If So, Do

You Have Materials Safety Data Sheets For Them? Yes ☐ No ☐

Are There Any Fire Extinguishers Located On The Premises? Yes ☒ No ☐ # ☐

Are There Smoke Detectors On The Premises? Yes ☐ No ☐ # ☐

Are There Any Locked Or Blocked Exits During Business Hours? Yes ☐ No ☒

Applicant Signature [Signature]

City Use Only

Business License Fee: ☐

Business Classification ☐ Received By ☐ Date ☐

Sent to:

BUILDING DEPT ☐
FIRE DEPT ☐
HEALTH DEPT ☐
ZONING DEPT ☐
CITY MANAGER ☐

Received From:

BUILDING DEPT ☐
FIRE DEPT ☐
HEALTH DEPT ☐
ZONING DEPT ☐
CITY MANAGER ☐

KATIE SPIKA
LORAIN DAY
Ward One Commissioners

RON HRUBES
DIANA HEWITT
Ward Two Commissioners

DAVID SCOTTEN
GAYLE DONEY
Ward Three Commissioners

KELLYANNE TERRY
At-Large Commissioner

HOLLY PHELPS
City Manager



305 W. Watson, Lewistown, Montana 59457
(406) 535-1760 Fax (406) 535-3323

JIM DANIELS
Park and Recreation Director

CITY ATTORNEY
Theresa Diekhans

JUSTIN JENNESS
Police Chief

JOSEPH WARD
Fire Chief

VACANT
Public Works Director

ALISSA WOLENETZ
Library Director

VACANT
Planning Director

Business License & Registration Certificate Disclaimer

I hereby certify, under penalty of perjury, that I have read and answered the statements contained in
this application and my answers are true and correct.

I agree to comply with all applicable State and City laws and Ordinances pertaining to my business
operations, including but not limited to:

Building, Fire, Zoning and other City Code requirements and grant City Officials the privilege and
authority to conduct such inspections as may be necessary.

A handwritten signature in black ink that reads "Jason Hume".

Signature of Owner or Representatives

Date 5/2/23