

COMMITTEE OF THE WHOLE

JUNE 7, 2021

6:00 PM

1. Revenues 2021-2022

**NOTICE FOR, AND AGENDA FOR, A REGULAR MEETING OF THE CITY COMMISSION,
CITY OF LEWISTOWN, JUNE 7, 2021 AT 7:00 P.M. AT THE CENTRAL MONTANA
COMMUNITY CENTER LOCATED AT 307 W WATSON**

To participate virtually the options are as follows:

To join by zoom: <https://zoom.us/j/8486275925?pwd=dTVGbndDK253ZUJLMjRuZXU5QVpMdz09>

Meeting ID: 848 627 5925 Passcode: 59457

To participate by phone: dial (253) 215-8782 Meeting ID: 848 627 5925 Passcode: 59457

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES – May 17, 2021

COURTESIES

PROCLAMATIONS

BOARD AND COMMISSION REPORTS

CITY MANAGER REPORT

PUBLIC COMMENT – non agenda items

CONSENT AGENDA

Acknowledgment of the claims that have been paid from May 14, 2021 to May 31, 2021 for a total of \$131,826.59

***REGULAR AGENDA – Resolutions, Ordinance & Other Action Items:**

1. Discussion and action on appointing Dave Byerly to serve a four-year term on the Tax Increment Finance/Targeted Economic Development District Board (**Action: approve, disapprove or amend the appointment to the TIF/TEDD board**) City Manager Holly Phelps
2. Discussion and action on approving Resolution No. 4051, a resolution stating the intention of City Commission to amend the 2020-2021 budget of the City of Lewistown (**Action: approve, disapprove or amend Resolution No. 4051**) City Manager Holly Phelps
3. Discussion and action on approving Resolution No. 4052, resolution of the City of Lewistown City Commission notifying Fergus County election administrator of the City's desire to conduct the 2021 City general election by mail ballot (**Action: approve, disapprove or amend approving Resolution No. 4052**) City Manager Holly Phelps

CITIZENS' REQUESTS

COMMISSIONER'S MINUTE

ADJOURNMENT

* All citizens are invited to make comment on any agenda item prior to action being taken by the Commission

RESOLUTION NO. 4051

**A RESOLUTION STATING THE INTENTION OF THE CITY COMMISSION
TO AMEND THE 2020-2021 BUDGET OF THE CITY OF LEWISTOWN**

WHEREAS, the City Commission of the City of Lewistown has previously passed and adopted the 2020-2021 budget for the City of Lewistown; and,

WHEREAS, the City has received various revenues and incurred various costs that were not anticipated or provided for in the 2020-2021 budget;

NOW, THEREFORE, BE IT RESOLVED that the City Commission intends to amend its 2020-2021 annual budget, a copy of which amendment has been placed on file and is open to inspection at the Lewistown City Office, 305 W Watson, Lewistown, Montana, 59457 between the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, telephone 406-535-1760.

BE IT FURTHER RESOLVED that on the 21st of June, 2021 at 7:00 p.m. at the Central Montana Community Center, 307 W Watson, Lewistown, Montana, the City Commission will meet for the purpose of amending the 2020-2021 budget and that any taxpayer or resident may appear at the meeting and be heard for or against the proposed budget amendment. The City Clerk is directed to publish notice of this proposed action in accordance with law.

PASSED AND APPROVED THE 7th day of June 2021.

Patty Turk, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk

RESOLUTION NO. 4052

A RESOLUTION NOTIFYING THE FERGUS COUNTY ELECTION ADMINSTRATOR OF THE CITY OF LEWISTOWN COMMISSIONERS DESIRE TO CONDUCT THE 2021 GENERAL ELECTION BY MAIL BALLOT IN ACCORDANCE WITH SECTION 13-19-202, MCA.

WHEREAS, voter turnout in the City of Lewistown municipals elections has historically been low and mail ballot elections statistically increase voter turnout in elections; and

WHEREAS, Montana law provides a method for conducting mail ballot elections for local elections; and

WHEREAS, Pursuant to Section 13-19-104, MCA, such elections can be conducted by a mail ballot election; and the Fergus County Election Administrator has determined that a mail ballot election conducted in accordance with the provisions for Title 13, Chapter 19 -202, MCA, the City of Lewistown may notify the County Election Administrator of its intent to conduct a mail ballot election; and

WHEREAS, the Election Administrator shall prepare a written plan, including a timetable, for the conduct of the elections and shall submit it to the Secretary of State at least 60 days prior to the date set for the election in accordance with 13-19-202 MCA; and

WHEREAS, an official ballot will be mailed to every qualified elector of the City of Lewistown with the goal of increasing voter participation in the municipal elections for 2021; and

WHEREAS, the Election Administrator will have a drop off site at the Lewistown City Hall for electors who do not wish to mail their ballot; and

WHEREAS, the Election Administrator will have ADA accessible marking devices for the disabled to mark their ballot in privacy at the drop off polling sites; and

WHEREAS, for any election conducted by mail, ballots must be mailed no sooner than the 25th and not later than the 15th day before Election Day and all ballots must be mailed the same day in accordance with 13-19-207, MCA; and

WHEREAS, the City of Lewistown desires to reduce barriers for qualified electors in the election process to as few barriers as possible.

NOW, THEREFORE, BE IT RESOLVED that the City Commission of the City of Lewistown hereby notifies the Fergus County Election Administrator of the City's desire to conduct the 2021 city's general election by mail in accordance with Sect. 13-19-202, MCA.

BE IT FURTHER RESOLVED the City Commission of the City of Lewistown hereby notifies the Fergus County Election Administrator that ballots should be mailed 25 days before the election.

BE IT FURTHER RESOLVED except as provided in Sect. 13-19-204, MCA, the decision to conduct an election under the provision of Sect. 13-19-202, MCA, is within the sole discretion of the Election Administrator.

BE IT FURTHER RESOLVED within five (5) days of receiving this request, the Election Administrator shall respond to the City of Lewistown Clerk in writing, state that this request is either granted or denied for reasons specified. If granted, the Election Administrator shall prepare a plan as provided, in Sect. 13-19-205, MCA.

PASSED AND APPROVED THE ____ day of June 2021.

Patty Turk, Commission Chairman

ATTEST:

Nikki Brummond, City Clerk