

COMMITTEE OF THE WHOLE

OCTOBER 19, 2020

6:00 P.M.

1. There will be no meeting.

MASKS AND SOCIAL DISTANCING REQUIRED IF ATTENDING IN PERSON

**NOTICE FOR, AND AGENDA FOR, A REGULAR MEETING OF THE CITY COMMISSION,
CITY OF LEWISTOWN, OCTOBER 19, 2020 AT 7:00 P.M. AT THE CENTRAL MONTANA
COMMUNITY CENTER LOCATED AT 307 W WATSON**

To join by zoom: <https://zoom.us/j/8486275925?pwd=dTVGbndDK253ZUJLMjRuZXU5QVpMdz09>
Meeting ID: 848 627 5925 Passcode: 59457

To participate by phone: dial (253) 215-8782 Meeting ID: 848 627 5925 Passcode: 59457

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF MINUTES – October 5, 2020

COURTESIES

PROCLAMATIONS

BOARD AND COMMISSION REPORTS

CITY MANAGER REPORT

PUBLIC COMMENT – non agenda items

CONSENT AGENDA

The acknowledgement of the claims that have been paid from October 1, 2020 to October 15, 2020 for a total of \$15,905.13.

***REGULAR AGENDA – Resolutions, Ordinance & Other Action Items:**

1. Discussion and action on appointing Donna Strouf to the Historic Resources Commission for an additional two-year term (**Action: approve, disapprove or amend appointing Donna Strouf to Historic Resources Commission**) City Manager Holly Phelps
2. Discussion and action on approving Resolution No. 4038, a resolution adopting revised rules of procedure for the Lewistown City Commission (**Action: approve, disapprove or amend Resolution No. 4038**) City Manager Holly Phelps
3. Discussion and action on approving the 2020-2021 School District No. 1 agreement (**Action: approve, disapprove or amend the 2020-2021 School District No. 1 agreement**) City Manager Holly Phelps
4. Discussion and action on approving Resolution No. 4039, a resolution appointing successor trustees to Lewistown Tourism Business Improvement District No. 1 (**Action: approve, disapprove or amend Resolution No. 4039**) City Manager Holly Phelps

CITIZENS' REQUESTS

COMMISSIONER'S MINUTE

ADJOURNMENT

* All citizens are invited to make comment on any agenda item prior to action being taken by the Commission

Discussion and action on the appointment of Donna Strouf for a two-year term on the Historic Resources Commission.

Background:

The request is to appoint Donna Strouf to the seven-member Lewistown Historic Resources Commission. The Historic Resources Commission operates under the guidelines of City Ordinance Section 11-15. The duties of the commission are to maintain a system of survey and inventory of historic and prehistoric properties; use the National Register of Historic Places to designate properties; consult on applications, environmental assessments and other similar documents pertaining to historic districts; review zoning regulations for applicability to issues of historic districts; make recommendations to the Board of Adjustment to approve or disapprove applications for variances; render advice and guidance to property owners on restoration of historic buildings; conduct public information or educational programs; and insure compliance with State guidelines regarding certification.

Donna has expressed an interest in being appointed to the commission. Donna was raised in the community. She also worked for several business and volunteered for many non-profit organizations in our community. Donna recently retired and now has more time to volunteer. Donna is fascinated with history, especially local history. Donna is very active in the Central Montana Historical Association and volunteering with the Museum. She enjoys working with people, doing research and helping restore and revive buildings and promote growth within our community.

Recommendation:

Based on interviews and other information, the staff recommends that Donna Strouf be appointed to the Historic Resources Commission for a two-year term beginning October 20, 2020.

APPLICATION FOR LEWISTOWN BOARDS AND COMMISSIONS

PLEASE NOTE: All APPLICATIONS ARE INCLUDED IN COMMISSION PACKETS AND PUBLISHED ON THE CITY WEBSITE.

DATE: <u>9/30/2020</u>		*APPLICATION DEADLINE:	
BOARD, COMMISSION OR COMMITTEE APPLYING FOR: <u>Lewistown Historic Resources Commission</u>			
NAME: <u>Donna R. Strouf</u>		HOME PHONE:	
STREET ADDRESS: <u>414 9th Ave No.</u>		BUSINESS PHONE:	
ZIP CODE: <u>Lewistown, MT 59457</u>		EMAIL ADDRESS: <u>donna.strouf@gmail.com</u>	
MAILING ADDRESS: <u>SAME</u>		IN WHICH WARD DO YOU RESIDE _____ (1-3)	
Are you a citizen of the U.S.A.? ☒ Yes ☐ No		Are you a registered voter? ☒ Yes ☐ No	
How long immediately prior to this date have you been continuously a legal resident of the City of Lewistown? <u>9 years</u>			
How long immediately prior to this date have you been continuously a legal resident of the State of Montana? <u>14 years</u>			
PLEASE PROVIDE THE FOLLOWING INFORMATION (You may attach a separate sheet to this form.)			
Brief resume of your educational background. <u>HS: Tergus High - Lewistown, MT</u> <u>College: BS Family Life Sciences - Bozeman, MT</u>			
Current Occupation:		Current Employer:	
<u>Retired teller / image specialist</u>		<u>First Bank of Montana</u>	
Previous Community Service: <u>Treasurer of Central MT Memorial Gardens (11 yrs)</u> <u>Board member, Zion Lutheran Church (3 years)</u> <u>Treasurer of Central MT Historical Assoc (6 years)</u>			
PLEASE LIST TWO PERSONAL REFERENCES:			
Name: <u>Diane Lutz</u>		Daytime Phone: <u>406-350-0504</u>	
Address: <u>12 Storeman Lane</u>		<u>Lewistown, MT</u>	
Name: <u>Nancy Phillips</u>		Daytime Phone:	
Address: <u>Lower Brook Lane</u>		<u>Lewistown MT 406-538-8626</u>	
What is your interest in serving on this board, commission or committee? <u>Very interested in history, especially Lewistown history.</u> <u>Have lived here for 50 yrs of my life.</u>			
Do you have special knowledge, interest or experience that would qualify you for a position on this board, commission or committee? <u>Yes I enjoy working with people, doing research and helping to restore & revive buildings and promote growth.</u>			

*Please return your completed application to the City of Lewistown: 308 W Watson Lewistown 59457

RESOLUTION NO. 4038

**A RESOLUTION ADOPTING REVISED
RULES OF PROCEDURE FOR THE
LEWISTOWN CITY COMMISSION**

WHEREAS, the City Commission is the legislative and policy determining body of the City of Lewistown; and

WHEREAS, the City Commission is required by Section 2.12 of the Charter of the City of Lewistown to establish its rules of procedure and the time and place of meetings by resolution;

WHEREAS, the City Commission has, by Resolution 3471, previously adopted rules of procedure;

WHEREAS, on February 16, 2016 the City Commission, by Resolution 3902, adopted amendments to the Rules of Procedure

WHEREAS, the City Commission has, after due consideration, considered additional amendments to the existing Rules of Procedure;

NOW THEREFORE, BE IT RESOLVED, that the revised "LEWISTOWN CITY COMMISSION RULES OF PROCEDURE" attached hereto, and incorporated by reference as if set forth fully herein, are hereby adopted and shall be duplicated and distributed to each member of the Commission; and

BE IT FURTHER RESOLVED, that the rules of procedure adopted herein shall be effective immediately and shall henceforth be the procedures for the Commission until amended or repealed.

PASSED this _____ day of October, 2020.

Chair of the Commission
Gayle Doney

ATTEST:

City Clerk

LEWISTOWN CITY COMMISSION RULES OF PROCEDURE

PART I. General Provisions

Section 1.

The City Commission may determine the rules of its proceedings. These rules are supplementary to the provisions of Title 7, Chapter 1, Part 41, MCA as they relate to procedures for conducting meetings and public hearings before the City Commission of the City of Lewistown.

Section 2.

To assure effective participation by all members of the Commission and to protect the right of participation by all individuals appearing before the Commission, all Commission meetings and hearings shall be conducted in general conformance with “Roberts Rules of Order Revised”, except as otherwise provided by law.

Section 3.

Any member of the City Commission who has an “interest” as defined by Montana law in a matter before the Commission shall publicly disclose the same and thereafter shall not vote thereon nor seek to influence the vote of other Commission members.

Section 4.

The Commission may censure its members for improper conduct. The Commission may censure any member by the affirmative vote of four members of the Commission. “Censured” is defined as a formal resolution of the legislative body reprimanding a member for specified conduct. It is an official reprimand or condemnation.

Section 5.

The City Clerk, who may be the Finance Director, shall also be

known as the Clerk of the Commission and shall keep records and perform such duties as may be required by the Commission or by law. The Clerk of the Commission shall record and maintain the minutes of the Commission's proceedings, showing the vote of each member upon every question or, if failing to vote, indicating that fact; shall keep records of its examinations and other official actions; shall summarize briefly and accurately the substance of all matters proposed, discussed or decided; shall record the names and addresses of all persons appearing before the Commission; shall, subject to the direction of the Commission and presiding officer, conduct the correspondence of the Commission; shall file the minutes and records in the office of the Commission, which minutes and records shall be a public record; and shall be the custodian of the files and records of the Commission.

Section 6.

Except for the purpose of inquiry or investigation authorized by the Commission as a body, the Commission or its members shall deal with the city employees who are subject to the direction and supervision of the City Manager solely through the Manager, and neither the Commission nor its members may give orders to any such employees, either publicly or privately. Upon request by a Commissioner, the Manager may allow that Commissioner to make individual contact with an employee. For purposes of this section the term "employee" includes all city employees, independent contractors and professionals performing services for the City.

Section 7.

The City Manager will provide such orientation as may be necessary for newly elected Commission members to carry out their responsibilities.

PART II. Selection and Duties of the Presiding Officer

Section 1.

The presiding officer of the Commission shall be the Chairman of the

Commission who may, with the City Manager, assist with the agenda of the Commission. The Chairman shall vote as other members of the Commission. The Chairman shall sign all proclamations, resolutions and ordinances of the Commission.

Section 2.

The Chairman shall be selected at the first regular meeting of each year. The Chairman shall be selected in the same manner as other official actions by the Commission. A Vice Chairman shall be selected in the same manner.

Section 3.

In the absence or disability of the Chairman, the Vice Chairman of the Commission shall assume the duties as Chairman and presiding officer of the Commission for the duration of the absence or disability. In the absence of the Chairman and Vice Chairman of the Commission, the Commission shall select one of its number to serve as its temporary Chairman and presiding officer.

PART III. Meetings

Section 1.

Regular meetings of the Commission shall be held on the first and third Monday of each month at 7 o'clock p.m. in the Lewistown Community Center, 307 W. Watson, Lewistown, Montana or at such other time and place as designated by the Commission. Should the regular meeting day be a recognized holiday the next business day shall be the regular meeting day unless the Chairman, City Manager or Commission, with proper notice, shall set an alternate day for the meeting.

Section 2.

Special meetings of the Commission may be called by the Chairman, City Manager or Commission, in accordance with Sections 7-5-4102(1)(c)

and 7-5-4122, MCA.

Section 3.

The Chairman, City Manager or Commission may convene a "Committee of the Whole", consisting of all members of the Commission, to receive information and discuss matters of interest to the Commission. No official action shall be taken at the meeting. Such meetings shall normally be held at 6:00 p.m. on the same date and place as regular Commission meetings unless the Chairman, City Manager or Commission, with proper notice, shall set an alternate day or location for the meeting.

Section 4.

To ensure public participation all meetings of the Commission shall be open to the public except as provided in Section 2-3-203, MCA.

Section 5.

A quorum of the Commission shall consist of four Commission Members. The affirmative vote of four members of the Commission present at a lawful meeting of the Commission shall be necessary to adopt or reject any motion, resolution, or ordinance or pass any measure unless a greater number is required by law.

PART IV. Agenda

Section 1.

All reports, communications, ordinances, resolutions, contract documents or other matters to be considered by the Commission shall be delivered to the Clerk of the Commission by 12 o'clock noon on the Wednesday immediately preceding the next regularly scheduled Commission meeting. The City Manager may approve a late submission deemed to be in the City's best interest. The City Manager shall prepare the agenda and arrange a list of such matters according to the order of business specified herein. The City Manager may consult with the

Chairman, or other members of the Commission in preparing the agenda. Each member of the Commission shall be provided a copy of the agenda not later than two days immediately preceding the Commission meeting. Copies of the agenda shall be available to the media and public from the Clerk of the Commission and one copy shall be posted at the designated posting board in the City Hall for public viewing.

Section 2.

Pursuant to Section 7-1-4135, MCA, the City Commission designates the posting board in the lobby of City Hall located at 305 West Watson, Lewistown, Montana as its official posting place.

Section 3.

Individual City Commissioners may request that the City Manager place a matter on the agenda. The City Commission as a body may direct the City Manager to place an item on the agenda for discussion and possible action at the next City Commission meeting.

Section 4.

Items requested to be placed on the agenda for action by the Commission that obligate expenditures of City funds not budgeted shall be accompanied by a fiscal note detailing the financial impact and source of funding.

Part V. Order of Business

Section 1.

The City Manager shall prepare the Commission agenda in substantially the following form:

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

4. Approval of Minutes of the Previous Meeting
5. Courtesies
6. Proclamations
7. Board and Commissioner's Reports
8. City Manager's Report
9. Public Comment (non agenda items)
10. Consent Agenda (no discussion)
 - (a) General Business/Miscellaneous
 - (b) Renewal of Licenses
 - (c) Applications for Special Licenses
 - (d) Claims (Paying the Bills)

Consent items are those upon which the City Manager considers no discussion should be necessary. However, at the beginning of each meeting any Commission Member may request one or more items to be removed from the Consent Agenda for the purpose of discussion prior to a separate vote on the item(s). The presiding officer should schedule such discussion and vote immediately following adoption of the Consent Agenda.

11. Regular Agenda
 - (a) Scheduled Matters such as:
 - (1) Awarding Bids
 - (2) Confirmations of Appointments
 - (3) Appeals
 - (4) Public Hearings (required by law or ordinance)
 - (5) Other Scheduled Matters
 - (b) Unscheduled Matters: An item that is NOT listed on the agenda for the current meeting may be discussed during the session at the discretion of the Commission. However, the purpose of such discussion shall be to decide whether or not to schedule the item for discussion and vote on a subsequent agenda. As a general rule no matter of significant interest to the public shall be decided by the Commission without prior notice to the public as a scheduled Commission agenda item.
12. Citizens' Requests
13. Commissioner's Minute
14. Adjournment

Section 2.

The order of business may be adjusted by consent of the Commission.

PART VI. Rules of Commission Debate

Section 1.

Commission debate shall proceed in accordance with the following rules:

1. Every member desiring to speak shall address the presiding officer, and upon recognition, shall confine himself/herself to the question under debate, avoiding abusive and indecorous language.
2. A member, once recognized, shall not be interrupted when speaking unless it is to call him to order, or as herein otherwise provided. If a member, while speaking is called to order, she/he shall cease speaking until the question of order be determined and, if in order, he/she shall be permitted to proceed.
3. Order of rotation in matters of debate or discussion shall be at the discretion of the presiding officer.
4. A motion to reconsider any action taken by the Commission may be made only on the day such action was taken or at the next meeting of the Commission. Such a motion shall be made by a member of the prevailing side, but may be seconded by any member; it shall be debatable and require the same vote as other official actions.
5. Any member of the Commission who has an "interest" in a matter, as defined by the laws of the State of Montana (Title 2, Chapter 2, MCA) or as advised by the City Attorney, shall not participate in the debate nor vote in the matter nor seek to influence the vote of members of the Commission. Any Commission member

attempting to so participate may be censored by the Commission.

6. If the presiding officer of the Commission has an "interest" in a matter pending before the Commission, as defined by the laws of the State of Montana or as advised by the City Attorney, he/she shall yield the chair to the vice chairman of the Commission during the course of debate and decision concerning the matter in which he/she has an interest.

7. After a motion, duly made and seconded, no person shall address the Commission without first securing the permission of the presiding officer.

PART VII. Presentation to the Commission (Not a Public Hearing)

Section 1.

The general manner in which items other than public hearings are handled by the Commission shall be as follows:

1. The City Manager presents the item to the Commission along with a brief summary of the matter for discussion, with or without recommendation.
2. For purpose of clarification, Commission members, after recognition by the presiding officer, may direct questions to the presiding officer or staff member.
3. Upon recognition by the presiding officer, comments from the applicant will be heard by the Commission.
4. After recognition by the presiding officer, Commission members may direct questions to the applicant.
5. The Commission may, upon a proper motion and second, vote on the matter at hand or table the matter until a date certain.

PART VIII. Public Hearings

Section 1.

The Commission may conduct public hearings or, except for budget hearings, may appoint a subcommittee or hearing officer for that purpose as provided in Section 7-1-4131, MCA.

When heard by the Commission the items will be presented to the Commission in the same format as described in PART VII with the addition of the following requirements:

1. Members of the audience will be invited to present testimony beginning with those in favor of the proposal.
2. All testimony shall be directed to the presiding officer.

In addition, when public hearings and public interest matters are being heard and it is anticipated that a large number of citizens may wish to present testimony, the presiding officer, with the consent of the Commission, may, prior to the hearing, establish reasonable guidelines for the conduct of the hearing, which may include time limits for the presentation of individual testimony to insure that all participants have adequate opportunity to be heard. The presiding officer shall explain these guidelines to the audience prior to taking testimony.

Section 2.

The proponents or opponents, their agent or attorney, may submit petitions and letters during or prior to the closing of the hearing and the same shall be entered by reference into the minutes and considered as other testimony received at the hearing.

Section 3.

Following the presentation of all comments and testimony, the Commission may: (1) Continue the hearing to a date certain to allow additional information to be submitted to the Commission as a body on

any unresolved issue; (2) Close the public hearing and proceed to Commission debate of the matter; or (3) Continue the Commission debate and vote to a date certain.

A public hearing which has been formally closed may not be reopened. If additional information is required before a decision can be made, the Commission, upon motion duly made, seconded and passed, may call for an additional public hearing which hearing shall be duly noticed, specifying date, time, place and subject matter of the hearing.

PART IX. Addressing the Commission

Section 1.

The presiding officer, with the consent of the Commission, may, prior to the commencement of discussion of a matter on the agenda, establish reasonable guidelines for the conduct of the discussion, which may include time limits for the presentation of individual public comment in order to insure that all participants have an adequate opportunity to be heard. The presiding officer shall explain these guidelines to the audience prior to taking comment.

When the public is invited to speak on an item under discussion by the Commission, she/he may do so after recognition by the presiding officer. Comments should be addressed to the presiding officer and not to individual commission members or staff except at the discretion of the presiding officer.

The speaker should step to the lectern or front of the room and, for the record, give his/her name and address and, if applicable, the person, firm, or organization he/she represents.

Prepared statements are welcomed and should be given to the Clerk of the Commission. Prepared statements that are also read, however, may be deemed unduly repetitious. All prepared statements shall become a part of the hearing record.

Section 2.

While the Commission is in session, the members must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Commission nor disturb any member while speaking or refuse to obey the orders of the Commission or its presiding officer.

Impertinent or slanderous remarks towards city officials, staff or other members of the public, or other boisterous, disorderly or disruptive behaviors during a Commission meeting are not permitted. Swearing, derogatory language, threats, personal attacks, heckling or similar behavior may be considered impertinent and/or disruptive. Any person exhibiting such behavior during the Commission meeting may be admonished to cease that behavior or risk being asked to vacate the Commission chambers. If such behavior continues after the admonishment, the presiding officer may request that person to vacate the Commission chambers, unless permission to remain is granted by vote of the Commission.

PART X. Ordinances and Resolutions

Section 1.

All ordinances and resolutions shall be prepared or reviewed by the City Attorney. No ordinance or resolution shall be prepared for presentation to the Commission unless so ordered by vote of the Commission or requested by the City Manager.

Section 2.

The ordinances and resolutions shall, before presentation to the Commission, be approved as to form and legal sufficiency by the City Attorney and shall have been examined by the City Manager who may refer it for comment to the head of the department under whose jurisdiction the subject matter of the ordinance or resolution is to be administered.

Section 3.

Ordinances and resolutions may be introduced by a member of the Commission or the City Manager. A draft of the proposed ordinance or resolution shall be presented to the Commission for review and comment and may also be placed on the agenda for action.

If the draft ordinance is approved by the Commission, the Commission shall take action to approve on first reading or, disapprove or amend. If the ordinance is approved on first reading and provisional adoption, a second reading and final adoption shall occur at least twelve (12) days after the first reading and provisional adoption. After being adopted provisionally, the ordinance shall be posted on the City's posting board and copies thereof shall be made available to the public by the Clerk of the Commission. The reading of the ordinance's title and number shall be sufficient to constitute a reading and an actual oral pronouncement of each word contained therein of the proposed ordinance or resolution is not required and shall be waived unless required by vote of the Commission.

All ordinances, except emergency ordinances, shall become effective thirty (30) days after the second reading and final adoption. All resolutions and emergency ordinances shall become effective at the time indicated therein.

ADOPTED by Resolution number _____ passed by the City Commission on October 19, 2020, and effective on that date.

Chair of the Commission
Gayle Doney

ATTEST:

City Clerk

**AGREEMENT BETWEEN THE CITY OF LEWISTOWN AND
SCHOOL DISTRICT NUMBER ONE FOR USE OF
RECREATION FACILITIES AND EQUIPMENT**

WHEREAS THIS AGREEMENT is made and entered into the date of the last signature hereto, by and between the CITY OF LEWISTOWN, hereinafter referred to as the CITY, and SCHOOL DISTRICT NO. ONE of Lewistown, Fergus County, Montana, hereinafter referred to as the SCHOOL, and is meant to define and describe the rights and obligations of the parties with respect to the operation of a recreational program for the **2020-2021** school year.

FACILITIES

The program may include, but shall not be limited to, the following kinds of recreational activities: basketball, volleyball, softball, soccer, floor hockey, badminton, snowshoeing, roller skating, cross country skiing and table tennis. Activities to take place at the Lewistown Civic Center or at any of the various outdoor city parks. The CITY hereby agrees that such facilities will be made available for use by the program participants and other school extracurricular activities, subject to scheduling parameters. In addition, activities may take place upon any property owned by the SCHOOL, provided, however, that such property or facilities are available for use and any such use is approved by the school.

SUPERVISION/OPERATION

Supervision and operation of the program shall include the following individuals and/or groups:

1. Activity Director. The Activity Director shall be an employee of the SCHOOL, and such person shall be responsible for overall program supervision.
2. Recreation Director. The Recreation Director shall be an employee of the CITY, and shall be responsible for supervision of the day-to-day operation of the program. The Recreation Director shall become involved in scheduling, budgeting and direct supervision of the Buildings and Grounds Supervisor.
3. Buildings & Grounds Supervisor. The Buildings & Grounds Supervisor shall be an employee of the SCHOOL and shall be responsible for scheduling and supervision of SCHOOL maintenance equipment.

BUDGET

The SCHOOL will be responsible for paying the sum of \$5,451.81 for the following items:

Rent	\$ 4,154.94
Recreation Director	\$ 528.80
Honorarium for Professional Assistance	\$ 314.79
Equipment	<u>\$ 453.28</u>
Total	\$ 5,451.81

The total amount shall be payable by the SCHOOL to the CITY upon execution of this Agreement. Thereupon, the CITY shall be responsible for administering payment of such funds in accordance with the items indicated above. The foregoing budget may be changed or modified by the parties in writing. In addition, the SCHOOL will provide maintenance equipment and operators as needed by the Recreational Director and approved by the Buildings and grounds Supervisor at a charge of \$26.00 per hour.

TERM

The term of this Agreement shall be for one year, commencing on July 1, 2020 and ending on June 30, 2021.

RELEASE/INDEMNIFICATION

Each party expressly agrees to release, hold harmless and indemnify the other party from any liability, claims, losses, or demands arising out of the acts or omissions of their own employees or agents, provided, however, that such released party or their employees or agents have not contributed to such claims, loss or demand.

Dated this 19th day of October 2020.

ATTEST:

CITY OF LEWISTOWN

NIKKI BRUMMOND, City Clerk

HOLLY PHELPS, City Manager

ATTEST:

SCHOOL DISTRICT NO. ONE

REBEKAH RHOADES, Board Clerk

PHIL KOTERBA, Board Chair

RESOLUTION NO. 4039

A RESOLUTION APPOINTING TRUSTEES TO THE LEWISTOWN TOURISM BUSINESS IMPROVEMENT DISTRICT NO.1

WHEREAS, the Lewistown City Commission created Business Improvement District No.1 on December 3, 2012 by approving Resolution No. 3806, and

WHEREAS, the current Board of Trustees for Business Improvement District No. 1 is comprised of the following individuals:

<u>Trustee Name</u>	<u>Term</u>	Begin Term	End Term
VACATED	4 Years	Feb 1, 2018	Jan 31, 2022
VACATED	4 Years	Feb 1, 2015	Jan 31, 2019
Lonnie Mannin	4 Years	Feb 1, 2020	Jan 31, 2024
Amanda Lipke	4 Years	Feb 1, 2017	Jan 31, 2021
David Wigginton	4 years	Feb 1, 2017	Jan 31, 2021
KellyAnne Terry	4 years	Feb 1, 2020	Jan 31, 2024

WHEREAS, pursuant to MCA § 7-12-1121 after the initial term, all subsequent Trustees shall be appointed to four (4) year terms, except that a vacancy occurring during a term will be filled for the unexpired term. An unexpired term shall be filled in the same manner as other vacancies. A member holds office until a successor has been appointed and qualified. Subsequent chairpersons shall serve one (1) year terms as chair and shall be selected by the Board.

WHEREAS, David Wigginton, wishes to have Vince Mistretta replace him, and represent the Yogo Inn. And whereas; the Trails End Motel wishes to have Delisha Patel serve a four year term on the Business Improvement District board.

NOW, THEREFORE, BE IT RESOLVED, by the City Commission of Lewistown, Montana, that the nomination of Vince Mistretta to serve as replacement Trustee and Delisha Patel to serve as a Trustee on the Business Improvement District No.1 is approved. The board shall consist of the following members:

<u>Trustee Name</u>	<u>Term</u>	<u>Begin Term</u>	<u>End Term</u>
VACATED	4 Years	Feb 1, 2018	Jan 31, 2022
Delisha Patel	4 Years	Nov 1, 2020	Oct 31, 2024
Lonnie Mannin	4 Years	Feb 1, 2020	Jan 31, 2024
Amanda Lipke	4 Years	Feb 1, 2017	Jan 31, 2021
Vince Mistretta	4 years	Feb 1, 2017	Jan 31, 2021
KellyAnne Terry	4 years	Feb 1, 2020	Jan 31, 2024

BE IT FURTHER RESOLVED, that the appointed Trustees shall have the powers and duties set out in Sections 7-12-1121 through 7-12-1133, M.C.A. and any other applicable laws, City ordinances or regulations.

APPROVED by the City Commission of the City of Lewistown, Montana this 19th day of October, 2020.

 Gayle Doney
 Chairperson of the Commission

ATTEST:

 Nikki Brummond, City Clerk